



**Benzie Transportation Authority
Finance, Personnel & Policy (FPP) Committee Meeting
Tuesday, August 17, 2021 4:30 P.M.
14150 US Highway 31, Beulah, MI 49617
Minutes approved as presented October 19, 2021**

Welcome and Call to Order by John at 4:30PM. Present: Jeff Pataky and John Morse. Excused: Amy Herczak. Staff Present: Bill Kennis, Wendy Wedemeier and Nancy Hunt.

1. Approval of Agenda: **Motion** by John to approve the agenda as presented, supported by Jeff. All ayes, **motion carried.**
 2. Approval of Minutes of June 15, 2021: **Motion** by Jeff to approve minutes as presented, supported by John. All ayes, **motion carried.**
 3. Public Comment: None
 4. Financials -We are looking very good and are under budget in most areas. Nothing unexpected. **Motion** by John to accept financial reports as presented, supported by Jeff. All ayes, **motion carried.**
 5. 2022 Budget - Wendy gave an overview of budget adjustments. **Motion** by John to recommend to the board the budget as presented with the following changes: one year amendment for non-matching contribution for the upcoming year, a 4% pay increase for operators, dispatchers, mechanics and managers effective Oct. 1, 2021, supported by Jeff. All ayes, **motion carried.**
 6. Old Business:None
 7. New Business
 - a. Policies
 - i. Jury Duty: Minor grammer change.
 - ii. Open Door: Minor revisions
 - iii. Video Surveillance: No changes
 - iv. Worker's Compensation: No changes. **Motion** by Jeff to recommend all policies to the board as presented, supported by John. All ayes, **motion carried.**
 - b. Manager Raises-discussed under 5. 2022 Budget.
 - c. HSA Health Insurance Option-Would like to recommend to the board the option of offering two health insurance options paying into the HSA up to the budgeted amount.
 8. Public Comment: None
- Adjournment at 5:23PM

Nancy Hunt, Recording Secretary

Date