



BENZIE BUS
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Benzie Transportation Authority
Bi-Monthly Meeting of the Board of Directors
Wednesday, August 16, 2017 at 5:30PM
Benzie Bus Station, 14150 US Highway 31, Beulah Michigan 49617
MINUTES APPROVED AS PRESENTED OCTOBER 18, 2017

A regular meeting of the Benzie Transportation Authority was held on Wednesday, August 16, 2017 at the Benzie Bus Station (media room) at 5:30pm.

Members Present: Josh Stoltz, Susan Kirkpatrick, Eric VanDussen, Anne Noah, Jennifer Kolinske

Members Absent: Amy Herczak, Eugene Allen, Coury Carland (ex-officio)

Staff Present: Bill Kennis, Wendy Wedemeier

Chairperson Josh Stoltz called the meeting to order at 5:33 p.m.

Amendments/Changes to Agenda: None

Approval of Agenda: *Motion* by Anne and supported by Susan to approve the agenda as presented. All ayes, *motion carried*.

Approval of June 21, 2017 Regular Board Meeting Minutes: *Motion* by Eric and supported by Jennifer to approve the June 21, 2017 Regular Board meeting minutes as presented. All ayes, *motion carried*.

Chairman's Report:

Annual Staff & Board event – will be September 9th at Incredible Mo's, from 6:00 to 10:00 pm.

Financial Report – As of July we're still tracking under budget.

Committee Reports:

- a. Marketing – Anne discussed Crystal Mountain/Munson orientation packets and Benzie Bus at Crystal Mountain's job fair, advertisement for Benzie Bus Rural Transit of the Year award.
- b. Executive –E.D. Review & Bonus – Josh discussed E.D's review to be completed in 2 months, Josh and Bill will get together to discuss final results. E.D.'s contracted bonus discussed to be awarded based on performance review and financial surplus projected for FY17. **Motion** by Anne to award a 5% bonus to E.D. by end of FY17, supported by Susan. Roll call vote Susan, Anne, Eric, Josh and Jennifer all voted yes to award 5% bonus to E.D. by end of FY17.
- c. Finance, Personnel & Policy –

1. **2018 Budget Review and Approval** – Items were discussed of final 2018 Budget for approval. **Motion** by Jennifer to approve 2018 Budget, **support** by Anne. All ayes, **motion carried**.
2. **Severance** -was discussed more at FPP meeting to evaluate other public/Gov't Agencies in terms of severance. Jessica will evaluate other agencies.
3. **Legal Counsel RFP** – was discussed to interview local attorneys. To be discussed more at next Board meeting.
4. **Ford Transit Purchase and Tablets**-was discussed at FPP August 9th meeting to be approved at Board meeting. Recommended by Board to spend up to \$60,000 for a Ford Transit and \$30,000 for tablets out of surplus of funds. **Motion** by Eric to spend some surplus of funds on a Ford Transit and tablets. **Support** by Anne. Roll call vote Susan, Anne, Eric, Josh and Jennifer all voted yes to purchase Ford Transit and tablets.

Old Business: None

New Business: None

Public Comment: Josh discussed pushing the dial on transparency of BTA. Video tape of board meetings for public view was discussed.

Motion made by Eric and supported by Susan to adjourn the meeting at 7:06 p.m. All ayes, **motion carried**.

The next regular Board Meeting will be held on Wednesday, October 18, 2017 at 5:30pm at the Benzie Bus Station, 14150 US Hwy. 31, Beulah MI, 49617.

Wendy L. Wedemeier, Recording Secretary

Date: