



**Benzie Transportation Authority
Executive Committee Meeting
14150 US Hwy 31 Beulah, MI 49617
Monday, August 22, 2022 @ 4:30 PM
Minutes approved as presented June 12, 2023**

1. Call to Order by Chair John Morse @ 4:30 PM
2. Roll Call to determine quorum- Present: Dorene Strang, Chris Kitchen, John Morse, Jeannette Feeheley and Evan Warsecke. Staff Present: Jessica Carland and Nancy Hunt.
3. Welcome and Recognition of Visitors: None
4. Correspondence: None
5. Approval of Minutes of April 12, 2022- **Motion** by Kitchen to approve minutes as presented, supported by Warsecke. All ayes, **motion carried.**
6. Amendments/Additions to Agenda: None
7. Public Comment: None
8. Approval of Agenda- **Motion** by Kitchen to approve agenda as presented, supported by Strang. All ayes, **motion carried.**
9. Call for Conflict of Interest: None
10. Reports to the Board- Kitchen gave overview of the process that was followed to get to the final interview
11. Old Business: None
12. New Business
 - a. Interim Director Evaluation-Results were reviewed with Carland.
 - b. Executive Director Contract- Draft contract was discussed and amended. Hunt will contact legal for review. Morse explained the pay scale tool that will be used to determine salary if a contract is to be extended.
13. Public Comment: None
14. Next Meeting Date TBD
15. Adjournment @ 5: 27PM

Nancy Hunt, Recording Secretary

Date