



**Benzie Transportation Authority**  
**Regular Meeting of the Board of Directors**  
**Wednesday, February 15, 2017 5:30-7:00PM**  
**14150 US Highway 31, Beulah, MI 49617**  
**MINUTES APPROVED AS PRESENTED APRIL 19, 2017**

**MISSION:** Benzie Bus connects people of all ages and abilities to our community and promotes independence and prosperity through a safe and convenient public transit system

**VISION STATEMENT:** Benzie Bus envisions a future in our Benzie County community in which:

- All people can live, learn, work, and play conveniently and independently without driving
- People choose to travel via public transportation because it is a safe, affordable, modern, and efficient way of getting where they want to go
- Employers and employees prosper with convenient transportation solutions that support and strengthen communities and the local economy
- Families are strengthened and sustained through cost-effective and convenient transportation choices for all family members

1. **Welcome Guests and Call to Order** Josh called meeting to order @ 5:31PM
2. **Roll Call** Coury Carland, ex-officio, Eugene Allen, Irene Nugent, Susan Kirkpatrick, Josh Stoltz; Absent: Amy Herczak, John Nuske, Eric Vandussen; Staff: Bill Kennis, Wendy Wedemeier, Chad Hollenbeck, Jessica Carland
3. **Amendments/Changes to Agenda Motion** by Josh to add approval of FY2018 Resolution of Intent under Financial Report. Support by Susan. **All ayes, motion carried.**
4. **Approval of Agenda Motion** by Susan to approve agenda as amended. Support by Irene. **All ayes, motion carried**
5. **Public Comment** - None
6. **Approval of January 8, 2017 Special Meeting Minutes Motion** by Irene, support by Susan. **All ayes, motion carried.**
7. **Chairman's Report**
  - a. **NorthSky Wrap-Up (Attachment A)** Josh discussed visioning session; attended by several county commissioners, the mayor of Frankfort, staff and board members
  - b. **Board Membership** BTA bylaws currently state 9 board members are required. There has only been 8 for quite some time despite advertising and networking efforts. Josh suggested cutting down on the number of required board members; other transit agencies in the state average 5 board members, including BATA. In April we'll lose 3 board members bringing the number down to 4 (Nick Olson just resigned). Coury

recommended trying to find someone from Lake Ann or Almira since we've expanded services there and suggested an article explaining in more detail what the board does and what we're looking for in order to attract applicants. **Motion** by Irene to amend the bylaws from 9 to 7. Support by Susan. No discussion, **all ayes, motion carried**. Next step: Bill and Jessica to get an ad in next week's paper; the county commissioners must approve a change in the Articles of Incorporation.

- c. **Benzie Bus 2017-2018 Goals (Attachment B)** Board goals were constructed from comments at community visioning session.

#### 8. Financial Report

- a. **January Financial Summary (Attachment C)** Wendy reviewed January financials.
- b. **2018 Preliminary Budget (Approval for MDOT Application)** Bill discussed 2018 preliminary budget. Reminded Board that the budget can be amended in August. Bill and Wendy expect things to track similarly to FY2017. **Motion** by Geno to approve FY2018 budget. Support by Susan. **All ayes, motion carried**.
- c. **FY 2018 Resolution of Intent** **Motion** by Susan to pass FY 2018 Resolution of Intent as presented. Support by Irene. **All ayes, motion carried**.

#### 9. Committee Reports

- a. **Marketing** Susan highlighted ongoing projects including 3 new bus shelters this fiscal year; Shop n Save bus shelter almost complete; Jessica has been out promoting JARC services to villages/townships and employers. It looks like we will finally be able to service Molina and Meridian NEMT riders.
- b. **Finance, Personnel & Policy** No policies or additional finances to review.

10. **Old Business** - None

11. **New Business** - None

12. **Board Roundtable – General Announcements, Ideas, Questions** Coury presented a "Busing in WIFI" article.

13. **Public Comment** – None

14. **Adjournment** Motion by Irene by Susan . All ayes, motion carried. Meeting adjourned at 6:50PM

**Next Meeting:** April 19, 2017 5:30PM

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Jessica Carland, Recording Secretary

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Date