



**Benzie Transportation Authority
Finance Committee
January 17, 2023 @ 4:30PM
14150 US 31 Beulah, MI 49617**

Minutes approved as amended March 20, 2023

1. Call to Order by Committee Vice-Chair Sara Hienz @ 4:32PM
2. Roll call to determine quorum: Present- Dorene Strang, Sara Hienz and ex-officio John Morse. Excused: Chris Kitchen. Staff present: Jessica Carland, Wendy Wedemeier and Nancy Hunt.
3. Welcome and Recognition of Visitors: Board Member Jeannette Feeheley is in attendance. Auditor Jim joined the meeting at 5:00PM.
4. Correspondence: None
5. Approval of minutes from November 15, 2022- **Motion** by Strang to approve minutes as presented. Support by Hienz. All ayes, **motion carried.**
6. Amendments/Additions to Agenda: None
7. Public Comment: Feeheley asked several questions regarding the budget and the Resolution of Intent.
8. Approval of Agenda: **Motion** by Strang to approve agenda as presented. Support by Hienz. All ayes, **motion carried.**
9. Call for Conflict of Interest: None
10. Old Business
11. New Business
 - a. Monthly Financials - Wedemeier reported that property taxes are beginning to come in. Michigan Class is earning a substantial amount now at 4.2646% as of December. No unusual expenses, but there are 3 pay periods in December so the wages appear to be high. Fuel is under budget at this time.
 - b. FY2024 Budget- Carland explained the budget process. Wedemier gave an overview and explanation of how this preliminary budget was created. Heinz suggested that the Liability Insurance budget be increased.

Motion by Hienz to present the budget to the board as amended, increasing Liability Insurance to \$61,000. Support by Strang. All ayes, ***motion carried.***

- c. Approval of ED's Mileage Reimbursement Form- **Motion** by Strandeg to approve mileage form as presented. Support by Hienz. All ayes, ***motion carried.***

12. Public Comment: None

13. Next Meeting: TBD Doodle poll will be sent out to determine the best day and time.

14. Adjournment @ 5:18PM

Nancy Hunt, Recording Secretary

Date