



Benzie Transportation Authority
Finance, Personnel & Policy Committee
July 18, 2022 @ 10:30AM
14150 US 31 Beulah, MI 49617
Minutes approved as presented September 19, 2022

1. Call to Order by Board Chair, John Morse at 10:30 a.m.
2. Roll Call to determine quorum-Present: Jeannette Feeheley, Dorene Strang and John Morse (ex-officio). Staff Present: Jessica Carland, Wendy Wedemeier and Nancy Hunt.
3. Approval of Agenda- The following items were added to the agenda: Election of Officers, Proposed Committee Reassignments, Committee Meeting Dates. **Motion** by Feeheley to approve agenda as amended Supported by Strang. All ayes, **motion carried**.
4. Public Comment: None
5. Election of Officers: Strang nominated Feeheley as Chair. Feeheley nominated Strang as vice-chair. Both accepted.
6. Approval of April 18, 2022 Draft Meeting Minutes- **Motion** by Strang to approve minutes as presented. Supported by Feeheley. All ayes, **motion carried**.
7. Monthly Financials: Wedemeier gave an overview of financials. Feeheley requested the amount of impact the \$2 per hour increase will have on the budget. Strang feels the cost of the garage door repair is high.
 - a. FY23 Budget Final Approval- Discussion over changes made in the FY2023 budget.
Motion by Feeheley to remove the non-matching 457 from the FY23 budget, supported by Strang. All ayes, **motion carried**.
Motion by Feeheley to increase line item 50202 Workers Compensation to \$40k, supported by Strang. All ayes, **motion carried**.
Motion by Strang to recommend the amended budget to the Board for approval, supported by Feeheley. All ayes, **motion carried**.
8. Old Business
 - a. Wellness Program Policy: **Motion** by Strang to recommend for Board approval amendments to the current policy. Support by Feeheley. All ayes, **motion carried**.
 - b. Review - Discretionary Compensation Policy- Committee has already approved recommendation to full Board, no action needed.
9. New Business
 - a. Advance Notice and Full Disclosure Prior to Board Action Policy-
Motion by Strang to present and recommend for Board approval Feeheley's proposed policy. Support by Feeheley. All ayes **motion carried**.
 - b. BTA Policy Review Assignments Discussion-

Motion by Strang to present and recommend for Board approval the Management Team's BTA Policy Review Assignments as amended by the FPP. Support by Feeheley. All ayes, **motion carried.**

- c. Proposed Committee Reassignment- Brief overview of what changes will be presented at the Board Meeting tomorrow.

Motion by Strang to present and recommend for Board approval Chairman Morse's proposed Committee restructuring to take effect Oct 1. Support by Feeheley. All ayes, **motion carried.**

10. Next Meeting Date: September 19 @ 10:30a.m.

11. Public Comment: None

12. Adjournment @ 12:38 p.m.

Nancy Hunt, Recording Secretary

Date