



**Benzie Transportation Authority**

**Finance, Personnel & Policy (FPP) Committee Meeting**

**Tuesday, December 18, 2018 4:30 p.m.**

Benzie Transportation Authority, Beulah, Michigan 49617

Approved as presented February 19, 2019

Welcome and Call to Order by Jennifer at 4:35p.m. Present are Jennifer Kolinske, Susan Kirkpatrick, Eric VanDussen, Amy Herczak, Wendy Wedemeier, Bill Kennis and Nancy Hunt.

1. Approval of Minutes for October 16, 2018 as presented. **Motion** by Eric, supported by Susan. All Ayes, **motion carried.**
2. Public Comment None.
3. Financials. Brief Audit Report was given.
4. Old Business None.
5. New Business
  - a) Employee Committee has asked that BTA contribute to 457 plan for employees. FPP Committee asks that managers draft a plan for consideration.
6. Policies
  - I. Controlled Substance and Alcohol Misuse: Minor editing change to this policy.
  - II. Non-Retaliation. No changes to this policy.
  - III. Performance Evaluation and Monitoring. No changes to this policy.
  - IV. Privacy. Minor editing change.

**Motion** by Eric and supported by Susan to recommend the Board approve policies II, III and IV as amended. All ayes, **motion carried.**

**Motion** by Susan and supported by Jennifer to approve policy I as amended. 2 ayes, 1 nay, **motion carried.**
7. Public Comment None
8. Future Meeting Schedule February 19, 2019 @ 4:30p.m.

Jennifer adjourned meeting at 5:29 p.m.

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Nancy Hunt, Recording Secretary

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Date