



Benzie Transportation Authority - Regular Meeting of Board of Directors

Tuesday, June 18, 2019 5:30 - 7:00 p.m.

14150 US Highway 31, Beulah, MI 49617

Minutes approved as presented July 16, 2019

MISSION: Benzie Bus connects people of all ages and abilities to our community and promotes independence and prosperity through a safe and convenient public transit system.

VISION STATEMENT: Benzie Bus envisions a future in our Benzie County community in which:

- All people can live, learn, work, and play conveniently and independently without driving.
- People choose to travel via public transportation because it is a safe, affordable, modern, and efficient way of getting where they want to go.
- Employers and employees prosper with convenient transportation solutions that support and strengthen communities and the local economy.
- Families are strengthened and sustained through cost-effective and convenient transportation choices for all family members.

1. Welcome Guests & Call to Order-Chairperson Herczak called the meeting to order at 5:33 p.m.
2. Roll Call –PRESENT: Susan Kirkpatrick, Patty Roth, Anne Noah, Jennifer Kolinske, Eric Van Dussen, Amy Herczak, and Evan Warsecke, Staff present, Bill, Chad, Jessica, Wendy and Nancy.
3. Approval of Agenda- *Motion* by Jennifer to approve the June 18, 2019 agenda as presented. Support by Susan. All ayes, *motion carried*.
4. Public Comment- None
5. Approval of May 21, 2019 Annual Meeting Minutes *Motion* by Anne to approve the May 21, 2019 Annual Meeting Minutes as amended. Support by Eric. All ayes, *motion carried*.
6. Chairwoman's Report
 - a. Annual Meeting Schedule- No known conflicts
 - b. Management Reports – E.D., Ops., & MM- No questions on these reports.
7. Committee Reports
 - a. Finance, Personnel & Policy- Jennifer went over financials. Insurance Premiums have increased due to a general increase in claims within the "pool". There was discussion about propane rates. Chad has shopped around and we are getting a great rate. Wendy is checking into the best investment options. The Mobility Manager grant has been exhausted for the year. We have applied for a grant expansion for FY2020.
 - i. Policies
 - a) Advertising *Motion* by Jennifer to accept the Advertising policy as presented with the new rate structure. Second by Eric. All ayes, *motion carried*.



- b. Marketing- Jessica reported that we had a great Try Transit Week. We had 44 riders the first weekend of the Lake Express, which is exciting. This year the rides provided to the Beer and Brat Festival almost tripled.
- 8. Old Business- Bill brought to the Board's attention that he should have been paid a monthly allowance for use of his personal cell phone per his contract. **Motion** by Anne to reimburse him \$31.85 per pay, retroactive to his date of hire. Support by Susan. Roll call: Anne, yes, Eric, yes, Susan, yes, Jennifer, yes, Amy, yes, Patty, yes. All ayes, **motion carried**. Discussion about changes to the ED contract. Special Meeting was set for July 16th at 5:30 to complete the contract and discuss succession planning.
- 9. New Business- None
- 10. Board Roundtable- Jennifer shared that she may be looking at surgery on her neck.
- 11. Public Comment - None
- 12. Adjournment- **Motion** by Jennifer to adjourn the meeting. Support by Susan. All ayes, **motion passed**. Meeting adjourned at 6:50 p.m.

Next Meeting Tuesday, Aug. 20th @ 5:30 – 7 & Oct. 22nd

Nancy Hunt, Recording Secretary

Date