



Local Advisory Committee

Thursday, December 21, 2023 12:00PM

Benzie Bus Station

MINUTES APPROVED AS PRESENTED MAY 23, 2024

Members:

Ingemar Johansson **Absent**

Matt Goodlin **Present**

Bev Popp **Present**

Ruth Ann Tyler **Absent**

Jerry Heiman **Present**

Doug Durand **Absent**

Jessica Gardner **Present**

Jessica Carland (Staff) **Present**

Welcome Guests and Call to Order Meeting called to order at 12:10PM. Popp introduced Doug McFarlen as her guest.

Roll Call

Public Comment None

Review and Approve Agenda Motion by Popp with support by Gardner to approve the agenda as presented. All ayes, motion carried.

Review and Approve October 31, 2022 committee minutes Motion to approve the October 2022 minutes as presented by Gardner with support by Goodlin. All ayes, motion carried.

Action/Feedback

LAC Membership Carland reviewed the current committee makeup. All members wish to continue to serve on the committee at this time.

Appointment of Committee Chair and Vice Chair Motion by Heiman with support by Popp to appoint Gardner as Chair and Goodlin as Vice Chair. All ayes, motion carried.

FY2025 Vehicle Accessibility Plan Update Carland reviewed the FY2025 Vehicle Accessibility Plan. The fleet makeup remained unchanged from the previous years' application. The fare structure was changed during FY2023, increasing the fare for the Airport service and adding a fare to the once-free Crystal Lake Express service. No other changes are being recommended at this time. Heiman asked if ridership was impacted by the fare changes. Carland stated that there had been no negative impact on ridership on either the Airport or Crystal Lake Express services.

Draft Bylaws Carland presented proposed Committee Bylaws. It was explained that some transit agencies have Bylaws for their LAC and some don't. The Committee liked the idea of implementing Bylaws. The Bylaws will be reviewed by Committee members and suggested changes will be brought to the next meeting.

Draft LAC Application Carland presented a draft LAC Membership Application. McFarlen suggested wider lines within the application to make it easier for applicants to write their responses. Popp commented the application was a good idea; Gardener agreed. Motion by Heiman with support by Goodlin to approve the draft LAC Membership Application as presented,



and to make it available to interested potential members. All ayes, motion carried. Carland will post it on the Benzie Bus website and have hard copies available at the bus station.

Draft Rider Survey Carland presented a draft survey which will be distributed in late Winter. Survey results may be used to help inform a community visioning session planned for early Spring. Committee members were asked to review the surveys and provide any feedback to Carland over the next few weeks. Committee members made several suggestions regarding where to disseminate the survey.

Information

Mobility Coordinator Position Carland provided a brief update of the Mobility Coordinator position. She hopes to have the position filled by early Spring.

Friends of Benzie Bus/Millage Exp. 12/2025 Carland announced that the Board is planning on an August 2024 ballot question, with the requested levy to be determined in the next several months. LAC members are encouraged to participate in the Friends of Benzie Bus group to help ensure a positive result.

Other Heiman requested meetings be pushed back to 12:30PM to allow him time to finish volunteering at Meals on Wheels. The committee agreed.

Next Meeting Date to be determined, will take place at 12:30PM instead of 12:00PM

Adjournment Meeting was adjourned at 12:55PM

Jessica Gardner, LAC Chair

Date