



**Benzie Transportation Authority
Regular Meeting of the Board of Directors
May 21, 2024 @ 5:30PM
14150 US 31 Beulah, MI 49617**

Minutes approved as presented July 30, 2024

1. Call to order by Chair John Morse @ 5:30PM
2. Roll call to determine quorum: Present: Brian Halliday, Dorene Strang, Anne Noah, Jeannette Feeheley, Sara Miller, Chris Kitchen, John Morse and Evan Warsecke (ex-officio). Staff Present: Jessica Carland, Chad Hollenbeck, Wendy Wedemeier and Nancy Hunt.
3. Welcome and recognition of visitors: None
4. Consent agenda
 - a. Correspondence - **Motion** by Miller with support by Halliday to approve the consent agenda. All ayes, **motion carried.**
 - i. 2024 Community Survey Results
 - ii. March Finance Committee Notes (no quorum present)
 - iii. R&E Account Explanation
 - iv. BTA Organizational Goals
 - v. Committee Meeting Minutes - Executive, Millage, Finance
 - b. March 2024 Regular Meeting minutes
 - c. Manager Reports
5. Amendments/additions to agenda: None
6. Public comment: None
7. Approval of agenda: **Motion** by Kitchen with support by Noah to approve the agenda as presented. All ayes, **motion carried.**
8. Call for conflict of interest: None
9. Reports to the Board
 - a. Chairperson's report: Morse reported that the Executive committee reviewed the Bylaws and made small grammatical changes. There is nothing that needs to be approved at this time. He thanked everyone for everything that was accomplished over the past year, particularly the board retreat, financial forecast, and implementation of board policies.
 - b. Financial report: Wedemeier reported that a new column titled "OAR Quarterly Ineligible Revenue/Expenses" was added to the income statement. April ended favorably and we are forecasting to end the year under budget. A CD from Huntington Bank matured and was renewed for an additional 6 mos.
Motion by Strang with support by Noah to accept the financial report. All ayes, **motion carried.**
10. Old Business None

11. New Business

- a. Policies for approval: Conflict of Interest, Whistleblower, Communications:
Motion by Kitchen with support by Strang to approve policies with one small amendment to the Whistleblower Policy and one in the Communications Policy.
All ayes, **motion carried**.
- b. Board self-evaluation results: Committee members should look over the results and be ready to discuss at the next meeting.

12. Public comment: None

13. Board roundtable: Feeheley asked if changing the request to switch EV to propane will change the plans for the new additional parking garage. Hollenbeck reported that it will not change the plans.

14. Next Meeting: July 16, 2024 @ 5:30PM

15. Adjournment @ 6:16PM

Nancy Hunt, Recording Secretary

Date